



North Central Chapter Health Physics Society
Minutes of the Business Meeting
9 October 2015
St. Paul, MN

Minutes

Chapter President Shari Mask called the Business Meeting to order at 1:01 PM. New officers Katharine Arzate (present) and Scott Huneycutt were welcomed. A motion was made and seconded to approve the minutes from the Spring Business Meeting. There was no discussion. The motion passed unanimously. Mike Lewandowski presented the Secretary/Treasurer's report (attached). Membership numbers reflect the number of active members. There are 103 voting members and 2 student members. Diane Meranda is the newest member of the Chapter. Eighty-nine percent of members have paid dues. A Paypal account was established so members can pay their dues on-line with a credit card. There is a small convenience fee for use of a credit card to pay for dues or other Chapter payments. Details of the Chapter's finances are on the Secretary/Treasurer's report. The last fiscal year has been closed out and the details are listed.

Lewandowski noted that copies of the Affiliate Member report (attached) prepared by Chris Kessler were available for review. There are 10 members including those exhibiting today. A round of applause was given for the Affiliate Members who exhibited at the meeting and helped to support the meeting. Chris Kessler has been the Affiliate Member Coordinator for about a dozen years and will be stepping down from that responsibility. Members interested in taking on this role should contact President Shari Mask.

Lewandowski noted that Sam Hays will be taking over as Webmaster. Finally, Lewandowski noted that the Radiation Instrument Kit continues to be used. Chapter members Rob McTaggart and Gary Yarrow continue to bring the kit to the attention of science teachers in South Dakota and the kit is currently in Brookings, SD, in a chemistry classroom. Lewandowski noted that there is a brochure (created by Shari Mask) available to be given to teachers to market the kit. The Chapter has not attended a science teacher's meeting or received any nominations for the science teacher award. Chapter members who know of meetings or teachers should bring them to the attention of the Council.

This meeting was granted 4 continuing education credits by the ABHP. The number is listed on the Business Meeting agenda as well as on the web site. Lewandowski noted that we're currently in the midst of a special election to replace the vacancy left when incoming President-elect Victor Goretsky took a job outside of the Chapter. The ballot closes on Oct. 26. A Nominating Committee will need to be convened in order to select a slate of candidates for the regular ballot next spring. The Nominating Committee is usually chaired by the outgoing President, but Glenn Sturchio has taken a job outside of the Chapter and will not be able to serve in that capacity. Please consider serving on the Nominating Committee.

President Shari Mask gave a State of the Chapter address. Mask noted that the Chapter is



**North Central Chapter Health Physics Society
Minutes of the Business Meeting
9 October 2015
St. Paul, MN**

strong and there are many opportunities for individuals in the Chapter to get involved on a number of levels, including serving as officers and being involved in their local schools with their local teachers. Mask called on Chapter members who have not been involved to strongly consider volunteering within the Chapter at any level. She recounted the value of becoming known and involved in the community as a resource for radiation safety information and assistance.

President Mask informed the Chapter that previously Victor Goretsky had volunteered to host the spring meeting in Madison and that the Madison contingent was looking into that offer.

President Mask invited HPS President-elect Bob Cherry to assist her in presenting the HPS Chapter Volunteer award to Mike Lewandowski for his service to the Chapter.

President Mask asked for any business from the floor. After hearing none, the meeting was adjourned at 1:26 PM.

Respectfully submitted,
Mike Lewandowski
Secretary/Treasurer



NCCHPS
Business Meeting
9 October 2015
 Science Museum of Minnesota
 Argon Room
 St. Paul, MN

AGENDA

1	Call to Order – Shari Mask
2	Welcome and Introductions <ul style="list-style-type: none"> ● New Officers
3	Review/Approve Spring 2015 Meeting Minutes
4	Secretary/Treasurer’s Report – Mike Lewandowski <ul style="list-style-type: none"> ● Introduction of New Members ● Use of credit cards for dues and registration payments
5	Affiliates Report – Chris Kessler
6	Other Reports – Mike Lewandowski <ul style="list-style-type: none"> ● Website ● Radiation Instrument Kit ● Nuclear Radiation Science Grant ● Science Teacher Meetings & Workshops ● Science Teacher Award
7	AAHP Credits for Fall 2015 Meeting
8	2015 Special Election Status
9	State of the Chapter
10	Spring 2016 Meeting Location
11	Other Business
12	Adjourn

North Central Chapter of the Health Physics Society

Secretary/Treasurer's Report

October 2015

Submitted by Mike Lewandowski

Membership Summary

Voting members	102	
	14 <i>Emeritus</i>	
Student members	2	
Total	104	
Affiliate members	10	

Note: 11% of members have not yet paid their 2015 dues!

New members:

- Diane Meranda – William S. Middleton VA Hospital, Madison, WI

Previous Fiscal Year Summary

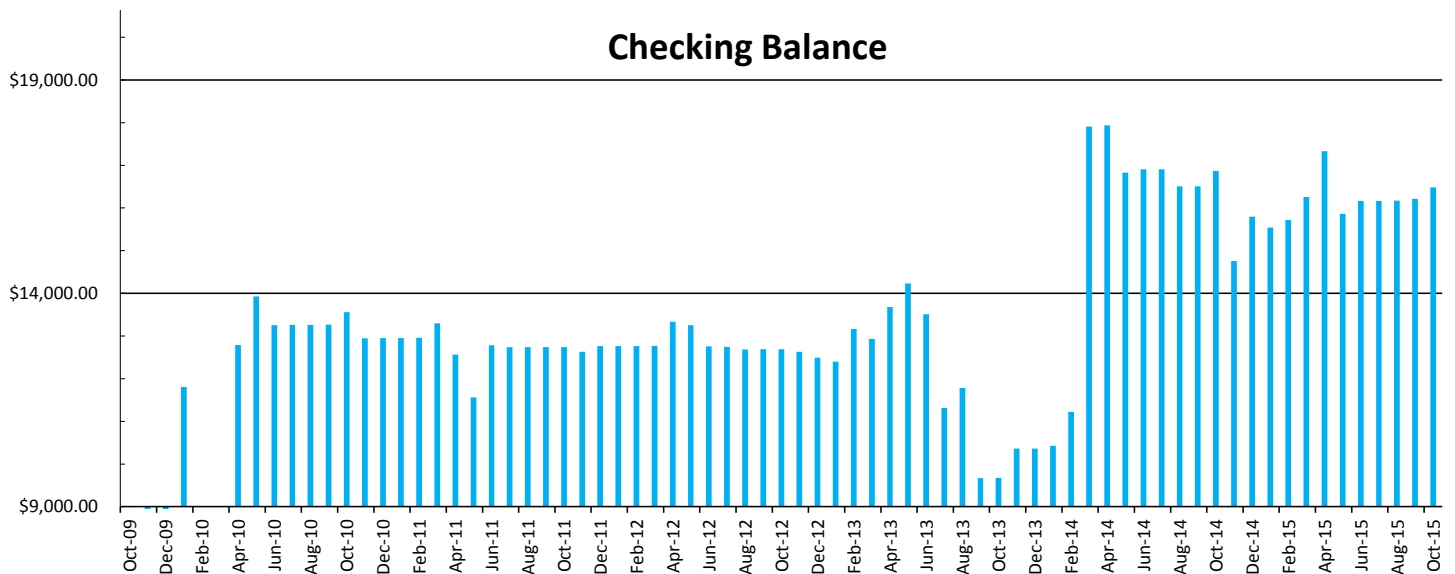
	1 July 2014	30 June 2015
Checking Account	\$ 16,907.25	\$ 16,169.39
Savings Account	\$ 11,793.51	\$ 11,805.27
Total Assets	\$ 28,700.76	\$ 27,974.66

Current Fiscal Year Summary

	1 July 2015	04 Oct 2015
Checking Account	\$ 16,169.39	\$ 15,733.01
Savings Account	\$ 11,805.27	\$ 11,807.82
Total Assets	\$ 27,974.66	\$ 27,540.83

Changes that impact the Chapter's membership

The Chapter has established a PayPal account that members can use a credit card to pay for annual dues and meeting registrations. A small convenience fee is assessed to cover the PayPal charges to transfer money to a bank account.



North Central Chapter of the Health Physics Society
Secretary/Treasurer's Report
October 2015

NCCHPS Financial Report Fiscal Year to Date

1 July 2015 - 04 Oct 2015

INCOME		EXPENSES	
Affiliate Dues		HPS Pres Elect Visit	
TOTAL Dues	\$ 40.00	Science Teacher Award	
2015	\$ 20.00	Science Teacher Meeting	
2016	\$ 20.00	Past President Gifts	
2017		Wissink Speaker	
Interest	\$ 4.58	Office Supplies	
2014 3M Volunteer Match	\$ 250.00	Incorporation	
General INCOME	\$ 294.58	General EXPENSES	\$ -
		General NET	\$ 294.58

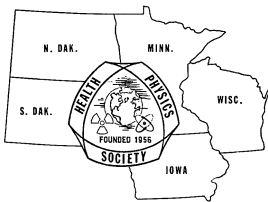
Meeting Income		Meeting Expenses	
Fall Affiliate	\$ 300.00	Fall Executive Council Room	\$ -
Fall Registration	\$ 975.04	Fall Facility	\$ 384.77
<i>Fall Registration Expected</i>	<i>\$ 358.00</i>	Fall Food	\$ 1,346.64
Fall Meeting INCOME	\$ 1,633.04	Fall Meeting EXPENSES	\$ 1,731.41
		Fall Meeting NET	\$ (98.37)
TOTAL INCOME	\$ 1,927.62	TOTAL EXPENSES	\$ 1,731.41
		Fiscal Year NET	\$ 196.21

NCCHPS Financial Report Fiscal Year

1 July 2014 - 30 June 2015

INCOME		EXPENSES	
Affiliate Dues	\$ 250.00	HPS Pres Elect Visit	\$ 226.48
TOTAL Dues	\$ 880.00	TOTAL Science Teacher Award	\$ 507.16
2014	\$ 100.00	Science Teacher Award	\$ 500.00
2015	\$ 670.00	Postage	\$ 7.16
2016	\$ 100.00	Science Teacher Meeting	\$ 114.00
2017	\$ 10.00	Speaker Gifts	\$ 606.00
Interest	\$ 19.89	Wissink Speaker	\$ 21.47
Madison Meeting	\$ 1,311.46	Stipend to LTC.	\$ 1,000.00
		Office Supplies	\$ 34.89
General INCOME	\$ 2,461.35	General EXPENSES	\$ 2,510.00
		General NET (Actual)	\$ (48.65)

Meeting Income		Meeting Expenses	
Fall Affiliate	\$ 450.00	Fall Executive Council Room	\$ 50.00
Fall Donation	\$ 15.00	Fall Facility	\$ 423.16
Fall Registration	\$ 580.00	Fall Food	\$ 886.59
Fall Meeting INCOME	\$ 1,045.00	Fall Meeting EXPENSES	\$ 1,359.75
		Fall Meeting NET (Actual)	\$ (314.75)
Spring Affiliate	\$ 550.00	Spring Exec Council Room	\$ 90.75
Spring Registration	\$ 780.00	Spring Facility	\$ 523.25
		Spring Food	\$ 1,078.70
Spring Meeting INCOME	\$ 1,330.00	Spring Mtg EXPENSES (Actual)	\$ 1,692.70
		Spring Meeting NET (Actual)	\$ (362.70)
TOTAL INCOME (Actual)	\$ 4,836.35	TOTAL EXPENSES (Actual)	\$ 5,562.45
		Fiscal Year NET (Actual)	\$ (726.10)



North Central Chapter

Affiliate Member Report October 9, 2015 Fall Technical Meeting

Chris Kessler, Affiliate Coordinator

The North Central Chapter of the Health Physics Society (NCCCHPS) has 10 active affiliate members for calendar year 2015 generating \$225 in annual affiliate dues. A list of the current affiliates is at the bottom of this report. The NCCCHPS web site reflects the current affiliate members.

Solicitation of affiliate member support for the fall 2015 technical meeting began in July. E-mail contacts of all likely affiliate member exhibitors or sponsors were made. Follow-up telephone calls were made, as necessary, to members that did not respond to the e-mail solicitation.

Three affiliate members agreed to exhibit at the meeting:

- Landauer, Inc. (Eric Annis) – Exhibitor
- Mirion Technologies (Tom Chwierut) – Exhibitor
- Canberra Industries (Andy McLain) – Exhibitor

A total of \$450 in exhibitor fees has been collected to defray the cost of the fall 2015 meeting.

2015 Affiliates

Company

Arrow-Tech, Inc.
Canberra Industries
DEQ Technical Sales (Ludlum Rep)
F&J Specialty Products, Inc.
HI-Q Environmental Company, Inc.
K & S Associates, Inc.
Landauer, Inc.
Mirion Technologies (Dosimetry Services)
S&G Enterprises, Inc.
Scientific Instrument Sales

Contact

Perry LaFountain
Andy McLain
Jeff Anspaugh
Frank Gavila
Marc Held
Peter Gordon
Eric Annis
Tom Chwierut
Mark Griffith
Richard Love

North Central Chapter of the Health Physics Society
Report to the Executive Council
October 2015

Submitted by Mike Lewandowski

Web Site

The web site is currently up to date. Sam Hays will assume the role of web master. The instrument kit calendar is out of date and needs some attention. Mike Lewandowski will work with Sam Hays to get it updated.

Radiation Instrument Kit

A brochure describing the instrument kit was prepared by Shari Mask and posted to the web site.

The kit was used by Chapter members Rob McTaggart and Brian Hinderliter since the spring meeting. The kit is currently in Brookings, SD, for use in a chemistry class. Chapter members Rob McTaggart and Gary Yarrow continue to do an excellent job in publicizing the kit to South Dakota teachers.

Mike Lewandowski contacted the manufacturer of the minigenerator used in the kit and the manufacturer indicated that they do not suspect that the kit is subject to failure.

Nuclear and Radiation Science Grant

No applications were received.

Science Teacher Meetings

No science teacher meetings were attended.

Science Teacher Workshops

No workshops were offered.

Science Teacher Award

No award nominations were received.